



**BRANT HALDIMAND NORFOLK  
Catholic District School Board**

**Minutes**

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

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**Board Meeting  
Tuesday, January 28, 2020 ♦ 7:00 p.m.  
Boardroom**

**Members:** **Trustees:**  
Rick Petrella (Chair), Carol Luciani (Vice-Chair), Cliff Casey, Bill Chopp, Dan Dignard,  
Mark Watson, Taylor Carroll (Student Trustee)

**Absent:**

**Senior Administration:**  
Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Rob De Rubeis, Kevin Greco and Lorrie Temple (Superintendents of Education)

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**1. Opening Business**

**1.1 Opening Prayer**

The meeting was opened with prayer led by Vice-Chair Luciani.

**1.2 Attendance**

As noted above.

**1.3 Approval of the Agenda**

Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the January 28, 2020 Board meeting.

**Carried**

**1.4 Declaration of Interest - Nil**

**1.5 Approval of Board Meeting Minutes – December 10, 2019**

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the December 10, 2019 Board meeting.

**Carried**

**Approval of Special Meeting of the Board Minutes – December 20, 2019**

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the December 20, 2019 Special meeting of the Board.

**Carried**



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### 1.6 Business Arising from the Minutes – Nil

## 2. Presentations

Chair Petrella welcomed Kevin Greco who is taking on the role of Superintendent of Education and Kerry Eamer who is taking on the role of Manager of Human Resources.

### 2.1 Ontario Association of Parents in Catholic Education (OAPCE) Certificate – Stéphane Rouleau, Co-Chair of the Regional Council Parent Involvement Committee (RCPIC)

Superintendent De Rubeis introduced Stéphane Rouleau, Co-Chair of RCPIC. Mr. Rouleau presented the board with a certificate of appreciation. The mission of the committee is to preserve and enhance publicly funded English Catholic education in Ontario. RCPIC is the only Catholic parent organization to be recognized by the Ministry of Education and the Institute for Catholic Education.

## 3. Delegations - Nil

## 4. Consent Agenda - Nil

## 5. Committee and Staff Reports

### 5.1 Unapproved Minutes and Recommendations from the Committee of the Whole Meeting – January 21, 2020

Vice-Chair Luciani reviewed the business of the January 21, 2020 Committee of the Whole meeting and brought forward the following recommendations:

THAT the Brant Haldimand Norfolk Catholic District School Board approves the request from St. John's College for an Art and Music trip to New York, NY from Thursday, May 14 to Monday, May 18, 2020.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the revisions to the Workplace Harassment Policy and Procedure 300.01.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the revisions to the Employee Expenses Policy 700.04.

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Committee of the Whole Meeting of January 21, 2020.

**Carried**

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Committee of the Whole Meeting of January 21, 2020.

**Carried**



## **5.2 Unapproved Minutes and Recommendations from the Budget Meeting – January 21, 2020**

Trustee Petrella, Chair of the Budget Committee, reviewed the business of the January 21, 2020 Budget Committee meeting and brought forward the following recommendations:

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Revised Estimates – 2019-20 Operating Expenditure, in the amount of \$135,314,144.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Revised Estimates – 2019-20 Capital Expenditure, in the amount of \$7,662,590.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the 2020-21 Budget Plan Report and Consultation Survey.

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Committee of the Whole Meeting of January 21, 2020.

**Carried**

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Committee of the Whole Meeting of January 21, 2020.

**Carried**

## **5.3 Trustee Expenses**

Chair Petrella reviewed the provisions of the Trustee Expenses Policy 100.10. A summary of the trustee expenses for the period of September 1, 2018 to August 31, 2019 was provided.

Moved by: Cliff Casey

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board approve the Trustee Expenses Report for the period September 1, 2018 to August 31, 2019.

**Carried**

## **5.3 Student Trustee Update**

Student Trustee Carroll highlighted recent events in the school communities. All schools celebrated 12 days of Christmas in December which involved dress down days, building gingerbread houses and wearing Christmas sweaters. The high schools hosted grade eight nights where future students had the opportunity to visit and tour the schools. All the schools will also be holding a “techspolration” day to explore what the tech classes have to offer.

Moved by: Cliff Casey

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Report.

**Carried**



**6. Information and Correspondence**

**6.1 Director's Annual Report: 2018-19**

Director McDonald presented the Director's Annual Report as an interactive website. The annual report highlights achievements throughout the year, reviews the year's progress and pillars of the strategic plan.

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Director's Annual Report: 2018-19.

**Carried**

Director McDonald provided an update regarding the coronavirus including information from the Ontario Medical Officer of Health.

Director McDonald highlighted the beginning of the After School Skills Development Program. The program will run for six weeks and will have three BHNCD SB students participating.

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

**Carried**

**7. Notices of Motion - Nil**

**8. Notices of Motion Being Considered for Adoption – Nil**

**9. Trustee Inquiries - Nil**

**10. Business In-Camera**

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

**Carried**

**11. Report on the In-Camera Session**

Trustees Casey, Chopp and Dignard declared a conflict of interest in Item 6 of the In-Camera session and left the room. They did not take part in the consideration or discussion of, or vote on any question with relation to this item.

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

**Carried**



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#### **12. Future Meetings and Events**

Chair Petrella drew attention to the upcoming meetings and events.

#### **13. Closing Prayer**

The closing prayer was led by Chair Petrella.

#### **14. Adjournment**

Moved by: Mark Watson

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the January 28, 2020 Board meeting.

**Carried**